

HOW TO DETERMINE YOUR USER ID

1. On the Web Advisor main page **click on account information** icon.
2. Click on **What's My User ID**.
3. On the what's My User ID page **enter your Last Name** and either your **social security number OR your Student identification Number** (7-digit number on the back of your student ID card) and then click **SUBMIT**.

What's my User ID?

In order to retrieve your User ID you must fill in your last name and one of the two additional identifying numbers.

* = Required

Last Name*

SSN

OR

FTCC Datatel Id

SUBMIT

4. Web Advisor will retrieve your ID and display it for you.
5. If Web Advisor is unable to locate your ID (either because one has not been created for you yet, you did not provide your social security number on your admissions application or there was a typo on the previous page), then you will receive the following error message:

With the information you provided we could not uniquely identify you.

Please check the data you entered.

6. Try entering the information again. If you receive the error again, please contact the Registration & Records Office at 910-678-8476 between 8AM and 7PM Monday –Thursday and 8AM-5PM on Friday or e-mail registrar@faytechcc.edu