

Fayetteville Technical Community College

EMPLOYMENT OPPORTUNITY

Position Vacancy:	Part-time Success Center Instructor (28 hours per week) Job#11-91
Duties:	Various duties include (but are not limited to): Interview, enroll, and provide supplemental instruction, both one-on-one and to small groups, to FTCC Curriculum and Developmental Studies students to meet their various academic needs using the many resources, programs, and texts available in the Success Center. Must be able to teach various Math courses, including basic Algebra, and English grammar and composition and other subjects as directed. Must become familiar with Success Center materials/resources to select those appropriate for individual students. Develop and assist in the development of new instructional materials/resources. Enroll and assist students in Continuing Education/Teacher Renewal courses in the Success Center. Prepare reports as directed by the Director of the Success Center, Learning Technologies. Please note that this is a 28 hour per week position requiring evening work each week. Perform other duties as assigned.
Qualifications:	Minimum Requirement: Bachelor's degree. Must be computer literate, with experience/facility in Microsoft Office and Internet Explorer (or Mozilla Firefox). Applicants not meeting this minimum requirement will not be considered. Preferred: One year of experience teaching higher level Math courses (e.g., Calculus, Trigonometry) and/or Science courses (e.g., Chemistry, Biology) at the curriculum (college credit), developmental studies, or high school level, and/or in a college-level learning lab environment.
Salary:	Based on College part-time salary scale.
Closing date:	February 20, 2012: A completed FTCC application must be received in the Human Resources Office by 4:00 p.m. on this date to be considered. Degrees MUST be from a regionally accredited institution that is recognized by the Department of Education. Transcripts MUST show degree earned and date conferred, with copies of each college transcript listing actual grades for all transferred courses. A resume will not be considered in lieu of an FTCC application.
Posting date:	February 1, 2012

RETURN COMPLETED APPLICATION TO:
HUMAN RESOURCES OFFICE
FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE
PO BOX 35236, FAYETTEVILLE, NC 28303
Phone: (910) 678-8378 Fax: (910) 678-0029
Internet: <http://www.faytechcc.edu>
FTCC is a Career Readiness Certificate Preferred Employer
AN EQUAL OPPORTUNITY EMPLOYER