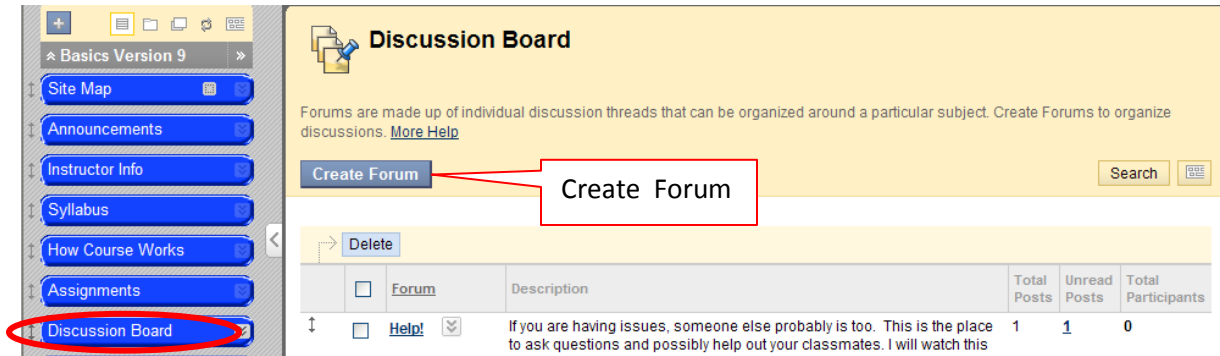


# Create Graded Discussion Board

In this instance we will create a graded discussion board in a blackboard course site.

**Step 1:** Click the **Discussion Board** button on the course menu. Click the **Create Forum** button.



**Step 2:** Complete Area 1. Give your Discussion Board a Name and Description.

**1. Forum Information**

\* Name

Description Visual Editor: ON

Place Discussion information here along with instructions and expectations for your students.

**Step 3:** Complete Area 2. Make the Forum available and give Date/Time restrictions if necessary

**2. Forum Availability**

Available  Yes  No

Enter Date and Time Restrictions

Display After

Display Until

# Create Graded Discussion Board

**Step 4:** Complete Area 3. Ensure to select a Grade Forum and give points possible.

## 3. Forum Settings

- Allow Anonymous Posts
- Allow Author to Delete Own Posts
  - All posts
  - Only posts with no replies
- Allow Author to Edit Own Published Posts
- Allow Post Tagging
- Allow Users to Reply with Quote
- Allow File Attachments
- Allow Members to Create New Threads
- Subscribe
  - Do not allow subscriptions
  - Allow members to subscribe to threads
  - Allow members to subscribe to forum
    - Include body of post in the email
    - Include link to post
- Allow Members to Rate Posts
- Force Moderation of Posts
- Grade
  - No Grading in Forum
  - Grade Forum: Points possible:
  - Grade Threads

Notice we made the assignment worth 100 points.

**Step 5:** Complete Area 4. Submit.

## 4. Submit

Cancel **Submit**

### End Product:

Discussion 1 Place Discussion information here along with instructions and expectations for your students. 0 0 0

Delete > Open > Edit > Grade

Notice double headed arrow. Allows you to move and organize items in the module area according to your preferred method.

Notice double down arrows. This is where you would go to modify/edit your item. This is also where you would go to grade the discussion board.

Grade book link is also created.

First Name	Discussion 1
Brenda	-
Torie (Student)	-