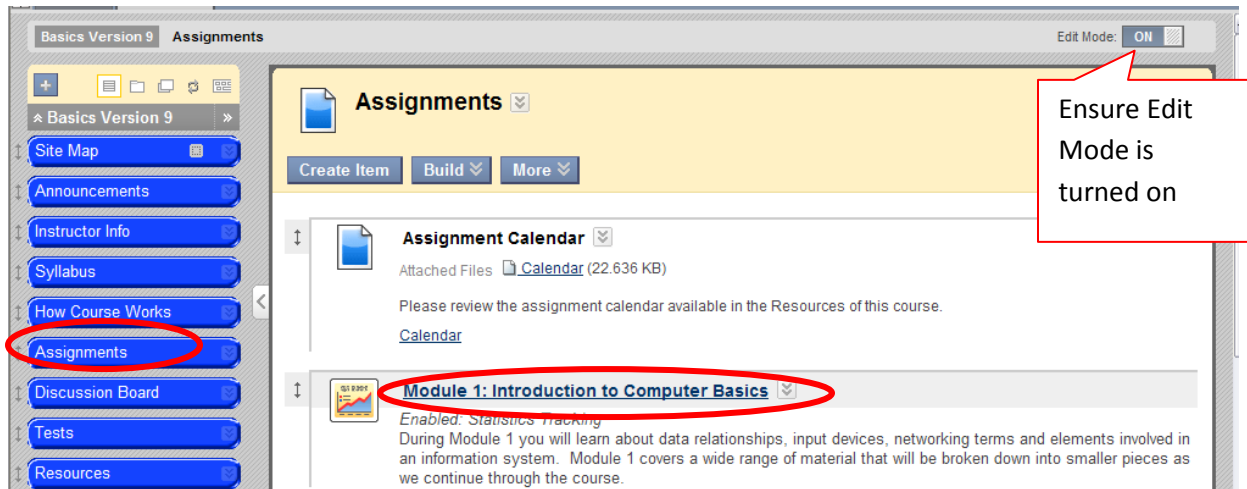


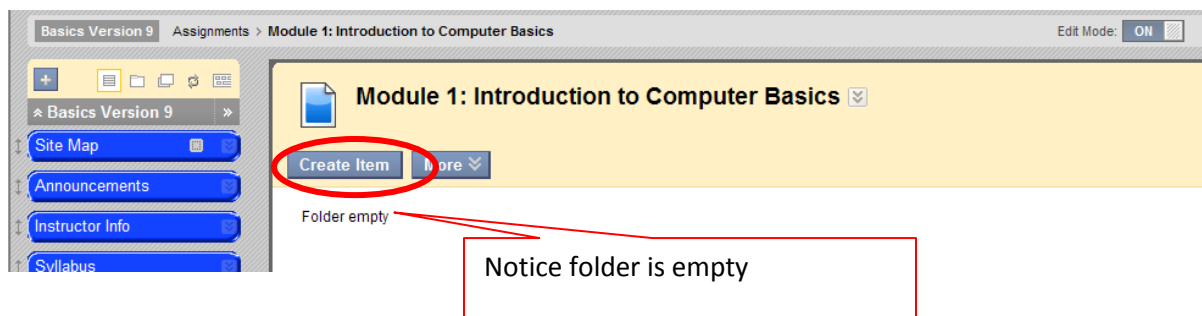
Build Assignment Learning Unit/Module

In this instance we will build an assignment learning unit in a blackboard course site.

Step 1: Go to the **Assignment** area of your course. While in **Edit Mode** click the link to your learning module to enter inside.



Step 2: Notice the learning module is empty. Click on Create Item to add the first item to your learning module.



Build Assignment Learning Unit/Module

Step 3: Complete Area 1. The first item in a learning module should always be the module objectives. Complete the name and text of your objectives.

1. Content Information

* Name

Color of Name Black

Text

Visual Editor: ON

Normal 3 Times New Roman **B** *I* U **abc** x_2 x^2 [List Icons]

After completing this module you should be able to:

- Explain why computer literacy is vital to success in todays world
- Define the term, computer, and describe the relationship between data and information
- Describe the five components of a computer
- Discuss the advantages and disadvantages that users experience when working with computers
- Define the term network, and identify benefits of sharing resources on a network

Notice the bullet list was used to create the objective list.

Step 4: Complete Areas 2 and 3 based on your needs.

2. Attach or Link Content

Files can be attached here. Click Browse to select the file to attach and specify a name for the link to this file.

Attach Local File

Name of Link to File

Special Action

3. Options

Permit Users to View the Content Item Yes No

Track Number of Views Yes No

Select Date and Time Restrictions

Display After

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Display Until

Enter dates as mm/dd/yyyy. Time may be entered in any increment.

Build Assignment Learning Unit/Module

Step 5: Complete Area 4. Submit.

4. Submit

Cancel Submit

End Product:

Success: Module 1 Objectives created.

Module 1: Introduction to Computer Basics [dropdown arrow]

Create Item More [dropdown arrow]

[double-headed arrow icon] **Module 1 Objectives** [dropdown arrow]

After completing this module you should be able to:

- Explain why computer literacy is vital to success in todays world
- Define the term, computer, and describe the relationship between data and information
- Describe the five components of a computer
- Discuss the advantages and disadvantages that users experience when working with computers
- Define the term, network, and identify benefits of sharing resources on a network

Notice double down arrows. This is where you would go to modify/edit your item.

Notice double headed arrow. Allows you to move and organize items in the module area according to your preferred method.

*Continue to **Add Items** (steps 1-5 above) in order to complete the build of your learning module.