

**FAYETTEVILLE TECHNICAL COMMUNITY COLLEGE
BUSINESS ADMINISTRATION/OPERATIONS MANAGEMENT (A2512G)**

Effective: Fall 2012

Revised: 12/21/11

Length: 5 Semesters
Prerequisite: High School Diploma, Placement Test Equivalent
Award: Associate in Applied Science

FALL SEMESTER 1

Prefix No.	Title	Class	Lab	Clinical	Credit
	ACA Elective	1	0	0	1
BUS110	Introduction to Business	3	0	0	3
CIS110	Introduction to Computers	2	2	0	3
or					
CIS111	Basic PC Literacy	1	2	0	2
ENG111	Expository Writing	3	0	0	3
ISC121	Environmental Health & Safety	3	0	0	3
OMT110	Intro to Operations Mgmt	3	0	0	3
	Math Elective	3	0	0	3
Totals		17	2	0	18

SPRING SEMESTER 1

Prefix No.	Title	Class	Lab	Clinical	Credit
ACC120	Prin of Financial Accounting	3	2	0	4
BUS135	Principles of Supervision	3	0	0	3
CTS130	Spreadsheet	2	2	0	3
OMT112	Materials Management	3	0	0	3
	Humanities/Fine Art Elective	3	0	0	3
Totals		14	4	0	16

SUMMER SEMESTER 1

Prefix No.	Title	Class	Lab	Clinical	Credit
BUS115	Business Law I	3	0	0	3
MKT120	Principles of Marketing	3	0	0	3
Totals		6	0	0	6

FALL SEMESTER 2

Prefix No.	Title	Class	Lab	Clinical	Credit
BUS137	Principles of Management	3	0	0	3
ECO252	Principles of Macroeconomics	3	0	0	3
ISC131	Quality Management	3	0	0	3
ISC210	Oper & Prod Planning	3	0	0	3
LOG110	Introduction to Logistics	3	0	0	3
Totals		15	0	0	15

SPRING SEMESTER 2

Prefix No.	Title	Class	Lab	Clinical	Credit
BUS285	Business Management Issues	2	2	0	3
COM231	Public Speaking	3	0	0	3
or					
ENG114	Professional Research & Reporting	3	0	0	3
ECO251	Prin of Microeconomics	3	0	0	3
OMT260	Issues in Operations Mgt.	3	0	0	3
	Major Elective	3	0	0	3
Totals		14	2	0	15

TOTAL REQUIRED CREDITS.... 70

Co-op Option: Qualified students may elect to take up to three (3) credit hours of Cooperative Education in lieu of a Major elective provided they acquire approval from the Co-op Director and the Department Chairperson.

***Note:** Students **may not** take an introductory foreign language to fulfill the Humanities/Fine Arts requirement.

PROGRAM FACT SHEET

BUSINESS ADMINISTRATION/OPERATIONS MANAGEMENT

A2512G

Operations Management is a concentration under the curriculum title of Business Administration. This curriculum is designed to educate individuals in the technical and managerial aspects of operations for manufacturing and service industries.

Emphasized are analytical reasoning, problem solving, and continuous improvement concepts required in today's dynamic business and industry environments. Concepts include quality, productivity, organizational effectiveness, financial analysis, and the management of human, physical, and information resources.

Graduates should qualify for leadership positions or enhance their professional skills in supervision, team leadership, operations planning, quality assurance, manufacturing and service management, logistics/distribution, health and safety, human resources management, and inventory/materials management.

Awards

Associate Degree: Business Administration/Operations Management (A2512G)

Length of Program: 5 Semesters
Prerequisite: High School Diploma, Placement Test Equivalent

Diploma: Not Applicable

Length of Program:
Prerequisite:

Certificate: Logistics Management Certificate (C2512GC1)

Length of Program: 2 Semesters
Prerequisite: High School Diploma, Placement Test Equivalent

Certificate: Total Quality Management Certificate (C2512GC2)

Length of Program: 2 Semesters
Prerequisite: High School Diploma, Placement Test Equivalent

Certificate: Acquisitions and Procurement Certificate (C2512GC3)

Length of Program: 2 Semesters
Prerequisite: High School Diploma, Placement Test Equivalent

Certificate: Project Leadership Certificate (C2512GC4)

Length of Program: 2 Semesters
Prerequisite: High School Diploma, Placement Test Equivalent

Cooperative Education Requirements/Opportunities: For cooperative education requirements/opportunities please see the appropriate Program Sequencing sheet.

License or Certification Information: None Required

Program Information Contact:

Program Coordinator: Bridget Petzold

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Email: petzoldb@faytechcc.edu

Department Office: Cumberland Hall, Room 377

Telephone: (910) 678-8292

FTCC Web Site: www.faytechcc.edu

Application Deadlines: The program is designed for a student to enter during the fall semester. A Student may enter at other times with approval of the Department Chairperson.

Scholarship/Title IV Financial Aid/VA Services: Scholarships/Title IV Financial Aid/Veteran's assistance may be available for associate degrees. Certificates and diplomas that fall under this program/area of study **may or may not be eligible** for Scholarship/Title IV Financial Aid/VA Services. Please contact the Financial Aid Office, Student Center, Room 126; Telephone (910) 678-8242. Veterans Services, Student Center, Room 119, (910) 678-8395.

Child Care Financial Assistance Information:

See Child Care Associate, Student Center, Room 142; Telephone: (910) 678-8486

ATTENTION: If you have missed two (2) consecutive semesters, you must see a counselor to be readmitted into your program.

Revised: 12/21/11